



City of Barre, Vermont

“Granite Center of the World”

Heather L Grandfield
Permit Administrator
Planning, Permitting, & Inspection Services

6 N. Main St., Suite 7
Barre, VT 05641
Telephone (802) 476-0245
hgrandfield@barrecity.org

**Development Review Board
Agenda for the Regular Hearing on
Thursday, August 6, 2020
Council Chambers, City Hall 6 N. Main Street, Barre, VT
AND
Virtual Hearing via Zoom
<https://zoom.us/j/94587483505> Meeting ID: 945 8748 3505**

A regular meeting of the Barre City Development Review Board was called to order by Linda Shambo (Ward I) at 7:00 pm at Alumni Hall. In attendance were Board Members., Ward II Richard Deep and David Hough, and Ward III Board Member Katrina Pelkey and James Hart III, At-Large Betty Owen and Jessica Egerton. Also in attendance was Heather Grandfield Permit Administrator and Janet Shatney Planning, Permitting and Assessing Director. The Vice-Chair determined a quorum was present.

Absent: At-Large Vice- Chair Denise Ferrari

Adjustments to Agenda: None

Visitors and Communications: None

Old Business:

Consideration of July 9, 2020 Hearing:

- Motion to approve minutes was made by Board Member Hough and seconded by Board Member Owen *motion carried unanimously.*

Consideration of July 9, 2020 Decision:

- Motion to approve decision was made by Board Member Tuper-Giles and seconded by Board Member Deep *motion carried unanimously.*

Chair Shambo went through the basics of how the hearing will work. In order for an application to receive approval, there must be a minimum of five (5) affirmative votes. Because there was not a full board this evening, the Chair afforded the applicant the opportunity to table their hearing until a full board was present to receive full review. The applicant chose to proceed. She also stated that anyone wishing to speak or be on record must sign in, and would be sworn in when testimony was to be given.

New Business:

Guy's Repair Shop, Guy Boutin (Applicant & Property Owner), 16 Brook Street. Seeks conditional Use to erect a fence along the front property line greater than 4 ½'. This proposed development is located in the MU-1 Zoning District and Flood Hazard Area.

Sworn in at 7:02 pm, Guy and Ann Boutin, owners of Guy's Repair shop.

Guy and Ann Boutin explained their request for a 6' high chain-link fence. It will be setback approximately 3 1/2' from the back edge of the sidewalk to accommodate for snow plowing. There will be two 20' openings with gates at either end to accommodate tractor-trailer units that deliver to their business. They have consistent issues with the tenants from the various multi-family units that live nearby in the use of their property.

Discussion took place about no parking signs, which the Boutin's do have in place. Discussion about the fence not being right up to the ROW. Discussion about why they wanted a 6' high fence. Discussion about lighting. Discussion about reports to the police department and towing illegally parked vehicles.

There were no other questions at this time. The Chair thanked the applicants for presenting their project. That they would render a decision during deliberative session, and that they would be able to find out the outcome by calling the Planning and Permitting office the next day, or wait until a formal letter was issued to them.

Capital Candy Company, Inc. (Applicant & Property Owner), 32 Burnham Street. Seeks Site Plan Review to remove a portion of the existing building and to construct an approximately 4,900 sf independent structure to be used for storage of dry goods and as a loading dock. This proposed development is located in the Industrial Zoning District and Flood Hazard Area.

Sworn in at 7:13 PM were Brian Lane-Karnas, DeWolfe Engineering and Stephen Connor, Connor Contracting.

Mr. Lane-Karnas explained to the Board that this application was originally presented and approved in 2017. That because no Zoning permit was applied for or granted, the time limits had expired. Leading up to the reapplication of this application. There has only been one change in the application since its original concept. That was to add a small loading dock. There will be no change in the number of employees, the hours of operation or traffic patterns. They will have to change out the water/sewer lines and add sprinklers to the new building.

There were no questions at this time. The Chair thanked the applicants for presenting their project. That they would render a decision during deliberative session, and that they would be able to find out the outcome by calling the Planning and Permitting office the next day, or wait until a formal letter was issued to them.

Other Business:

Election of officers:

- Nomination was presented by Board Member Hart and seconded by Board Member Pelkey to elect Board Member Tuper-Giles to the position of Vice Chair. Nomination was accepted. On a vote of 6-2, Member Tuper-Giles was elected to the position of Vice-Chair..
- Nomination was presented by Board Member Pelkey and seconded by Board Member Egerton to elect Board Member Shambo to the position of Chair. Nomination was accepted. Vote was unanimous; Member Shambo will retain the position of Chair.

Roundtable:

Board Member Deep asked if there were any applications for September. At the time of the hearing, the deadline had not passed but no applications had been received to date.

Executive Session: Not needed.

Deliberative Session: On a motion by Board Member Tuper-Giles and seconded by Board Member Owen (*Motion carried unanimously*) the board entered deliberative session. Permit Administrator Grandfield and Planning, Permitting and Assessing Director Shatney were invited into the session at 7:30 PM.

On a motion by Board Member Tuper-Giles and seconded by Board Member Hough the Board came out of deliberative session at 7:32.

A motion was made by Board Member Tuper-Giles and seconded by Board Member Hough to approve the application as presented by Guys Repair; *motion carried unanimously*.

A motion was made by Board Member Tuper-Giles and seconded by Board Member Deep to approve the application as presented by Capital Candy Company, Inc; *motion carried unanimously*

The Development Review Board adjourned at 7:33 PM on a motion by Board Member Tuper-Giles, and seconded by Board Member Deep; *motion carried unanimously*.

An audio recording of the hearing is available through the City's Planning and Permitting Office.

Respectfully Submitted,
Heather L. Grandfield, Permit Administrator